

## MINUTES

- 1.0 Call to Order at 7:15 am Alan Prasuhn
- Self Introductions , Attendance Roster (See Attachment 1), and Acknowledgment of Regrets (Gerry Seeley Regrets for being out of the country)
- 2.0 Introduction of new officers for 1999-2000: Tom Lenox
- Chair: James M. Nau
- Vice/Program Chair: Samuel P. Clemence  
Director: Vincent P. Drnevich  
The new officers will take over at the end of this meeting. Self Introductions and identification of positions.
- 3.0 Agenda/Minutes: Alan Prasuhn
- 3.1 Additions or changes to agenda – None.
- 3.2 Approval of agenda – approved
- 3.3 Approved Minutes of 1998 Board Meeting – approved
- 4.0 Reports:
- 4.1 Secretary-Treasurer's Report (See Attachment 2) K.C. Mahboub
- 4.2 Program Chair's Report (See Attachment 3) Jim Nau
- 4.3 Department Heads Council (ASCE) – (See Attachment 4) Vince Drnevich
- 4.4 Committee on Curriculum and Accreditation (ASCE) – (See Attachment 5) Alan Prasuhn
- Bob Henry indicated that we need more involvement by the CE practitioners.
- 4.5 Education Activities Committee (ASCE) Jim Nau  
ASEE CE Div. Chair is liaison to EdAC and is the EdAC Correspondent.  
The ASCE Journal of Professional Issues was promoted by Jim Nau as an avenue for publishing papers on educational issues.
- 4.6 ASCE Director of Educational Activities Tom Lenox
- New staff and new committees at ASCE. (See Attachment 6)
- Attendance and participation of members at the ASCE Conference (October 1999) was promoted. The conference has a heavy engineering education component.
- 4.7 Newsletter Editor – (See Attachment 7) Dan McGinley
- Call was made for contributions to the "millennium issue" of the Newsletter this Fall. Suggestions were made to have the

newsletter posted on the WEB and have paper copies sent to practitioners.

#### 4.8 PIC-I Business Meeting

Alan Prasuhn

CAPS: New process introduced by submission of papers guidelines and better sharing an coordination of papers.

Complimentary registration may be available for non-engineer speakers.

Operational Funds may be used to hire someone (e.g. a student to do WEB work)

Drnevich: Additional issues for future sessions: "Workplace Issues" should be added.

#### 4.9 Historian's Report:

Gerry Seeley

Prasuhn: Has a page on each of the Division Chairs, including photos. There is a report available, which covers 1935-1993 Division Chairs.

### 5.0 Standing Committees

5.1 Committee on Educational Policy – Refer to the sessions this year. Dennis Fallon

5.2 Committee on Professional Practice – Refer to the sessions this year. Robert Tener

Committee on Teaching Methodology -- Refer to the sessions this year. Steve Ressler

Committee on Computer Application -- Refer to the sessions this year. Bob Henry

### 6.0 Supporting and Special Committees

6.1 Nomination Committee – Nominations made for all three positions; this year it will be made through the Fall Newsletter. Tom Lenox

6.2 Awards Committee – Wadlin Award to be received by Donn Hancher Bill Kelly

Martin Best paper award to Paul Mathisen, Fred Hart, and Tahar Al-Korchi for "*Incorporation of Distance Engineering into an Introductory Freshman Undergraduate Course in Civil Engineering.*" A plaque will be presented to the Wadlin Award winner and framed certificates will be given to the Martin Award winners. Bill Kelly to chair committee next year. Howard Dunn will be the Chair next year.

6.3 Membership Committee – 10% increase in membership. J.P. Mohsen promoted having a membership drive (i.e. use the BASS money). Dean's initiative is a good way of recruiting new members. Steve Ressler will be the Chair next year. J.P. Mohsen

6.4 By-Laws Committee (See Attachment 9) Draft submitted: Sam Clemence

Historian position was defined.

Senior Director will be responsible for annual updating of bylaws.

Clarifications were made on the election process.

Revised bylaws were approved.

Send updated version of the bylaws to the ASEE (Burkes Oakley II)

6.5 Project Committee – No report. Gerry Seeley

It was moved to abandon this committee for lack of activities. Approved.

6.6 New Engineering Educator's Success Kit Committee Bill Kelly

It was moved to abandon this committee. Approved.

7.0 Other Old Business. See below: Alan Prasuhn

7.1 150<sup>th</sup> Anniversary of ASCE in 2002 Tom Lenox

There is a steering committee in charge of that at ASCE; the Conference and Exposition will be in Washington, DC, October 2002.

7.2 Use of ListServe. Contact Jim Nau if you want to post anything to members. Alan Prasuhn

8.0 New Business

8.1 Membership of Supporting and Special Committees for 1999-2000 Alan Prasuhn

Nominators: Alan Prasuhn (Chair), Jim Nau, Gerry Seeley  
Awards: Howard Dunn (Chair), Tom Lenox, Alan Prasuhn

Membership: Steve Ressler (Chair), J.P. Mohsen, Vince Drnevich

Bylaws: J.P. Mohsen (Chair)

Liaison with ASCE (CC&A): Sam Clemence

8.2 Next Year's Meeting – Planning Luncheon Jim Nau

Will be ready for the St. Louis meeting. Sam Clemence

8.3 Vince Drnevich moved to explore the idea of posting the CE Division's information on the ASEE's WEB page. The motion was approved. Action: The Secretary/Treasurer (K.C. Mahboub) will explore the issue with the ASEE, and take action.

9.0 Adjourned at 9:50 AM. Alan Prasuhn

#### List of Attachments

1. Attendance Roster

2. Secretary-Treasurer's Report
3. Program Chair's Report
4. Department Heads Council Chairman's Report
5. Committee on Curriculum and Accreditation (CC&A)
6. ASCE Educational Activities Report
7. Newsletter Editor's Report
8. Bylaws of the Civil Engineering Division